

# Cholsey Bluebirds Football Club Constitution



## 1. Name

The club shall be called 'Cholsey Bluebirds Football Club', referred to as 'the Club' for the purposes of this document.

## 2. Objectives

The objectives of the Club shall be to arrange association football matches and social activities for its members. The Club undertakes activities in support of these objectives, including, but not limited to, purchasing and maintaining Club assets and raising funds from membership subscriptions and through grants and fundraising.

## 3. Status of Rules

These rules (the Club Rules) form a binding agreement between each member of the Club.

## 4. Rules & Regulations

- a) The Club shall have the status of an affiliated member club of The Football Association by virtue of its affiliation to Berks & Bucks FA. The Rules and Regulations of The Football Association and Berks & Bucks FA shall be deemed to be incorporated into the rules.
- b) The Club will also abide The FA's Safeguarding Children Policies and Procedures, Respect Codes of Conduct, Equal Opportunities and Anti-Discrimination Policy.

## 5. Club Membership

- a) The members of the Club shall be those persons listed in the register of members; this shall be maintained by the club secretary.
- b) Any person who wishes to be a member must apply on a membership application form and submit it to the Club secretary. Election to membership shall be at the sole discretion of the club committee. Membership shall be effective upon an applicant's name being entered in the membership register.
- c) In the event of a member's resignation or expulsion his or her name shall be removed from the membership register.
- d) The Berks & Bucks FA shall be given access to the membership register on request.

## 6. Annual Membership Fee

- a) An annual fee payable by each member shall be determined from time to time by the Club committee. Any fee shall be payable on a successful application for membership and annually by each member. Fees shall not be repayable.
- b) The club committee has the authority to levy further subscriptions from the members as are reasonably necessary to fulfill the objects of the club.

## 7. Resignation and Expulsion

- a) A member shall cease to be a member of the Club if, and on the date of which, he/she gives notice to the Club Committee of their resignation.
- b) The Club Committee shall have the power to expel a member when, in their opinion, it would not be in the interests of the club for them to remain a member.
- c) A member who resigns or is expelled shall not be entitled to claim any of the Club's property.

## 8. **Club Committee**

- a) The Club Committee shall consist of:
  - the following club officers: Chairperson, Vice-Chairpersons, Treasurer, Secretary, Club Welfare Officer and
  - the manager of each team.
- b) Each Club Officer and Committee Member shall hold office from the date of appointment until the next Annual General Meeting unless otherwise resolved at a Special General Meeting. The Club Committee shall be responsible for the management of all the Club affairs. Decisions of the Club Committee shall be made by a simple majority of those attending the Club Committee Meeting. The Chairperson of the Club Committee meeting shall have the casting vote in the event of a tie. Meetings of the club committee shall be chaired by the Chairperson or in their absence the Vice-Chairpersons or other deputies. The quorum for the transaction of business of the club committee shall be a third of the Committee, which must include three Club officers.
- c) Decisions of the Club Committee shall be recorded in the minutes of Committee meetings.
- d) Any Member of the Club Committee may call a meeting of the Club Committee by giving no less than 7 days notice to all members of the Club Committee. The Club Committee shall hold no less than 4 meetings per year.
- e) An out-going member of the Club Committee may be re-elected. A member proposed by one and seconded by another of the remaining Club Committee members and approved by a simple majority of the remaining Committee members shall fill any vacancy on the Club Committee, which arises between Annual General Meetings.
- f) Save as provided for in the Rules & Regulations of The Football Association and the Berks and Bucks FA to which the Club is affiliated; the Club Committee shall have the power to decide all questions and disputes arising in respect of any issues concerning the Club rules.
- g) The position of a Club Officer shall be vacated if such person is subject to a decision of The FA that such person be suspended from holding office or from taking part in any football activity relating to the administration or management of a football club.
- h) The Club Welfare Officer will sit upon the committee as a standing member.

## 9. **Annual and Special General Meeting**

- a) An Annual General Meeting (AGM) shall be held in each year to:
  1. Receive a report of the activities of the club over the previous year.
  2. Receive a report of the clubs finances over the previous year.
  3. Elect the members of the Club Committee.
  4. Appoint a club member to be responsible for each of the clubs football teams and the 'Rising Stars' group. The appointed members shall be responsible for managing the affairs of the team/the Rising Stars group.
  5. Consider any other business.
- b) A Special General Meeting (SGM) may be called at any time by the committee and shall be called within 21 days of the receipt by the Club Secretary and Chairman of a requisition in writing signed by no less than five members stating the purposes for which the meeting is required and the resolutions proposed. Business at an SGM may be any business transacted at an AGM.
- c) For all Club meetings, the Chairperson or in their absence a member selected by the Club Committee shall take the Chair. Each member present shall have one vote and a simple majority shall pass resolutions. In the event of an equality of votes the Chairperson of the meeting shall have the casting vote.


## 11. Club Finances

- a) A bank account shall be opened and maintained in the name of the Club. Designated account signatories shall be the Chairperson, the Vice-Chairpersons and the Club Treasurer. No sum shall be drawn from the Club account except by agreement of the Club Treasurer. All monies payable to the Club shall be received by the Treasurer and deposited into the Club account.
- b) The income and assets of the Club shall be applied only in furtherance of the objectives of the Club and the Club shall run on a not-for-profit basis. No Club members or Club Committee Members will gain from dividends or similar.
- c) The Club Committee shall have the power to authorise the payment of remuneration and expenses to any member of the Club and to any other person or persons for services rendered to the Club.
- d) The Club shall prepare an annual Financial Statement in such form as could be published by the FA from time to time.
- e) The Club Property, other than the Club account shall be vested in no less than two and no more than four custodians, who shall deal with the Club Property as directed by decisions of the Club Committee. The Club custodians are the Chairperson, the Vice-Chairpersons and the Treasurer.
- f) The Custodians shall be appointed by the club in a Club Committee meeting and shall hold office until death or resignation, unless removed by resolution passed at a Club Committee meeting.
- g) On their removal or resignation a custodian shall execute a conveyance to a newly elected custodian or the existing custodians as directed by the Club Committee. On the death of a custodian, any Club property vested in them shall vest automatically in the surviving custodians. If there is only one surviving custodian, a Special General Meeting shall be convened as soon as possible to appoint another custodian.
- h) The custodians shall be entitled to an indemnity out of the Club property for all expenses and other liabilities reasonably incurred by them carrying out their duties.

## 12. Dissolution

- a) A resolution to dissolve the club shall only be proposed at a General Meeting and shall be carried by a majority of at least three-quarters of the members present.
- b) The dissolution shall take effect from the date of the resolution and the members of the Club committee shall be responsible for the winding up of the assets and liabilities of the club.
- c) Any surplus assets remaining after the discharge of the debts and liabilities of the Club shall be transferred to a local not-for-profit organization in a manner determined by the members of the Club, with the consent of the Berks & Bucks FA, in order to support local community sports.

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| Signed:                                     |  |
| Chairman of Cholsey Bluebirds Football Club |   |
| Date: 28 <sup>th</sup> November 2021        |   |
| Print name: MARK TOAL                       |   |

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| Signed:                                      |  |
| Secretary of Cholsey Bluebirds Football Club |  |
| Date: 28 <sup>th</sup> November 2021         |  |
| Print name: KAREN SILKSTONE                  |  |